

Kings Court Apartments Deposit Policy

Deposits

A €350.00 deposit is required to stay in Kings Court Apartments for the academic year 2018/2019. Payment of the deposit can be made on/post submission of the required documentation.

What is the deposit for?

The deposit is initially used to secure a place in Kings Court Apartments and used as a damage deposit thereafter throughout the Academic Year.

What does the deposit cover throughout the academic year?

The Deposit will be held by the Licensor and will be refunded to the Licensee at the end of the Period but after deduction of any costs or losses reasonably incurred by the Licensor as a result of any breach of the Licensee's obligations.

No interest will be payable by the Licensor to the Licensee in respect of the deposit money.

The Deposit will be returned to the Licensee, within eight weeks after the academic year end.

The Licensor is not bound to return the Deposit until he is satisfied that no money is outstanding for rent, bills, breakages, cleaning or painting which may be required and until after they have had a reasonable opportunity to assess the cost of any repairs required as a result of any breaches of his obligations by the Licensee or other sums properly due to the Licensor.

Please note deposits will not be returned to students who withdraw after 17th August 2018

Refunds will not be returned to students who have decided to withdraw from college, have been evicted or have left Kings Court Apartments during the academic year.

First Year: What if I do not get offered a place in IT Tralee?

It is sometimes the case that prospective students that have applied to stay in Kings Court Apartments do not end up attending IT Tralee thus do not need accommodation in Kings Court. We understand that should this happen, we would require you to complete the following:

- To provide us with your CAO offer via email.
- Outline your name, date of birth and the course that you had intended to study in IT Tralee.

These details must be submitted to the management office by 11am on Monday 27th August 2018. If all details are true and correct then a €325.00 deposit will be returned. Please note it can take up to eight weeks to return deposit refunds.

Return of deposits –Students attending IT Tralee not staying in Kings Court

Deposits will not be returned to students who have decided to stay in alternative accommodation in Tralee under any circumstances.

Failure of Examinations/ Withdrawing Application prior to 17th August 2018 at 11.00am

You must notify the office via email that you are withdrawing your application as soon as possible. Return of deposits will not be given as a result of examination failure under any circumstances.

Please note deposits will not be returned to students who withdraw after 11am on 17th August 2018.

Return of deposits - Important Points

Please note it can take up to eight weeks to return deposit refunds.

Withdrawal

Unfortunately it does happen that people do not settle into college life and opt to withdraw their application from IT Tralee. We would advise students to speak with relevant bodies in IT Tralee as an aid to get to the root of the problem that may cause you to withdraw your application. Please find a list of these relevant bodies at www.ittralee.ie

Procedure

1. If you have withdrawn your application then you must submit this via email.
2. Confirmation letter from the IT Tralee outlining that you have withdrawn from your course of study.
3. We would require you to return both bedroom and front door keys as soon as possible.
4. The room must be left in a clean manner (i.e. like when you moved in).

Payments made and refunds

- No refund will be made for both rent and utility payments and deposit payments.

Move Third Level Institute

Sometimes it can happen that after a few weeks in college life in Tralee you may be offered a place in alternative third level institutes. This can be the case after Leaving Certificate rechecks, or second and third round CAO offers. If this is the case with you then the following must be completed.

Procedure

1. If you are moving third level institutes then you must submit an email stating you are moving out.
2. We would also require proof from the college/CAO that you are taking a place in an alternative third level institution.
3. We would require you to return both bedroom and front door keys as soon as possible.
4. The room must be left in a clean manner (i.e. like when you moved in).

Payments made and refunds

- Regarding payments made and refunds, each case is assessed individually and in standard policy it can take up to six-eight weeks before contact is made with you.

Deferring a Year

Some students like to take a year off and defer their course for a year. If it is the case and you have already paid a deposit for accommodation to Kings Court then the following must be adhered to.

Procedure

1. If you are a second, third, fourth year student and wish to defer then notification must be given to the office by Friday 17th August 2018 by 11am.
2. We would require you submit an email outlining that you have decided to defer the year and we would also require a copy of a letter from IT Tralee confirming that you have been granted the deferral. This MUST BE submitted to us prior to 11am on 17th August 2018.

Payments made and refunds

- Once all requested elements have been submitted prior to Friday 17th August 2018 by 11am, then a refund of €325.00 will be returned to you. Please note this can take up to six to eight weeks to return the deposit as standard policy.
- If it is a case you are notifying us with the relevant details post deadline of Friday 13th August 2018 by 11am then you will not receive a refund of your deposit.



KINGS COURT